

Gautam Buddha Mahila College, Gaya
Constituent Unit of Magadh University, Bodh-Gaya
1st Cycle NAAC Accredited at B Grade with CGPA-2.18

Minutes of the IQAC Meeting held on 20.07.2018 in the Smart Class-Room, at 12:00 Noon.

Agenda:

- Confirmation of the minutes of the last meeting.
- Reconstitution of the IQAC.
- Re shuffling of various Committee Members.
- Calendar of events for the academic session.
- Take feedback from the outgoing students.

Members/Teachers

1. Prof. Usha Rai (Chairperson)
2. Prof. Kishwar Jahan Begum
3. Dr. Shamimuddin Ahmed
4. Dr. Nutan Kumari
5. Dr. Nirmala Kumari
6. Prof. Afshan Suraiya
7. Dr. Asha Singh
8. Dr. Kiran Bala
9. Dr. Sahadeb Bauri
10. Ms. Preety Shekhar
11. Dr. Puja Rai
12. Dr. Pooja
13. Dr. Kumari Rashmi Priyadarshni
14. Dr. Nagma Shadab
15. Ms. Shweta Singh
16. Dr. Shilpi Banerjee
17. Dr. Jaya Chaudhary

The minutes of last meeting held on May 26, 2018 was presented by the Chairperson and confirmed by the house.

The Chairperson welcomed all the members/teachers to the meeting. The points of the agenda were taken up.

The Chairperson placed before the members the NAAC-IQAC Guidelines as regards the composition of IQAC, of giving representations to various stakeholders; and the practice followed by accredited peer institutions to reconstitute the interim IQAC. Accordingly, the reconstitution of IQAC was undertaken. The Chairperson also introduced the new Committee Members.

Calendar of events for the academic session was chalked out. The Chairperson advised the members/teachers for timely submission of the activity report as well as to expedite the documentation process.

It was resolved in the meeting to take feedback from the outgoing students as well.



**Chairperson
Professor-in-charge**